

PMBP Portal User's Guide

Welcome to the PMBP Portal!	2
What is a Portal?	2
What is the USACE PMBP Portal?	2
Initial PMBP Portal Deployment Objectives	2
Accessing and Availability of the PMBP Portal	3
Functionality of PMBP Portal	3

PMBP Portal User's Guide

Welcome to the PMBP Portal!

The purpose of this document is to serve as a jump-start guide to facilitate a smooth and efficient deployment of the PMBP Portal, your window to Project Management Business Process information and the P2 suite.

What is a Portal?

A portal is a collection of dynamic web pages that can be used to make information easily available to a number of users. Additionally, it is a common, integrated starting point from which you USACE can build, deploy, and manage internal and external corporate application and information sources using only an Internet browser.

What is the USACE PMBP Portal?

The USACE Project Management Business Process (PMBP) Portal is a dynamic, integrated starting point that provides all users with a single, personally customizable starting point to access relevant organizational knowledge across USACE, realizing the Army Knowledge Management Goal of adopting governance and cultural changes to become a knowledge-based organization.

The USACE PMBP Portal is a pilot effort and consists of a strategically scalable selection of functionality based on the Project Management Business Process (PMBP) initiatives including the supporting P2 automated information system.

Initial PMBP Portal Deployment Objectives

The PMBP Portal will be deployed in phases.

Phase I of PMBP Portal Deployment - Objectives (1 August 02)

- Provide delivery mechanism for information about all PMBP initiatives to USACE employees including on-line access to the PMBP Manual
- Provide collaborative environment for USACE employees to share best business practices and lessons learned about PMBP principles
- Acclimate new PMBP Portal users to the culture change of using the Portal to access critical information for their daily jobs
- Provide integration with PPDS (in its existing state), thus allowing "one-stop shopping" for business process information and updates on programs and projects throughout USACE



Currently, the PMBP Portal points to the existing PPDS application; however, the ultimate goal is to incrementally integrate components of PPDS into the P2 framework. The first component to be replaced is the PPDS discussion forum. Future components are being scheduled into the development queue.

Phase II of PMBP Portal Deployment - Objectives (Release date - To Be Determined)

- Provide the sign on mechanism to P2 using UPASS user names and passwords
- Provide ease of use access to reports and other key program and project-specific information without having to sign into P2
- Provide collaborative workspaces including discussion forums and documentation libraries for each project utilizing self-service publishing functionality for project documentation
- Provide search capabilities across the PMBP Portal to facilitate information access at the site level (vs. at a content area level)

Accessing and Availability of the PMBP Portal

Access the PMBP Portal entering the following URL into your Internet browser:

<http://cpc56.usace.army.mil:7778/pls/portal30>

This link brings you to the DEFAULT HOME PAGE. Any user connected to the USACE network has authority to access this page.

The Portal will have scheduled downtime for backups and maintenance on a routine basis and will be during a time period as to not interfere with user production time.

Functionality of PMBP Portal

A portlet is a contained region on a Portal page that displays information or navigation for a specific purpose. The dynamic nature of portlets allows them to be used to summarize key data, highlight important information, and alert users of new PMBP developments.

The matrix below describes the purpose of each portlet in the PMBP Portal.

Portlets denoted with an asterisk (*) are those that require PMBP Portal login to access. These portlets will only be available to PMBP PDT members during Phase I of Portal deployment. Additional portlets will be available to other users in Phase II using the UPASS user name and password.

Portlet Title	Description
PMBP Communications Portlet	Portlet used by HQUSACE Program Management Team and the PMBP PDT members to communicate with employees throughout USACE about key PMBP initiatives. The bottom section contains "scrolling messages" that will be updated regularly.
Programs and Projects Delivery System	<p>Portlet that points the USACE end user to the existing PPDS application during Phase I of PMBP Deployment. PPDS currently extracts project information from PROMIS and CEFMS. RMS data is extracted through PROMIS.</p> <p>As P2 is deployed, each organization's information will move from PROMIS into P2. Therefore, PPDS will transition over the duration of P2 deployment, one organization at a time.</p> <p>The note under the US map on the default homepage of the PMBP Portal explains this fact to users so they understand the source of project information. The name of the portlet will change to inform people that PPDS will be integrated into P2.</p> <p>Upon implementation of P2, this portlet will become the P2 Reporting Portlet.</p>
USACE PMBP Initiatives	<p>This portlet provides all USACE employees with access to key information about the PMBP initiatives led by Dan Duncan at HQUSACE.</p> <p>The PMBP Portal Design Team is currently analyzing the best business practice for displaying PMBP content. The team is working with PMBP Initiative PMs to determine the most effective way to merge the existing PMBP Initiative web sites into the PMBP Portal.</p>
My USACE Applications*	<p>Portlet where the end user will log in using their UPASS user name and password to access the P2 suite and CEFMS. Certain P2 project level documentation will also only be available by logging in to the PMBP Portal.</p> <p> After the end user logs into the PMBP Portal, the information in this portlet will change to provide hyperlinks to the USACE AISs mentioned above based on security privileges for the specific user.</p>
PMBP Frequently Asked Questions	Portlet where USACE employees can find the answers to frequently asked questions (FAQ) about PMBP Initiatives. PMBP initiative project managers will serve as the content providers for this portlet. Currently, FAQs are provided for the PMBP Manual, P2 and Curriculum initiatives.
Favorites*	<p>This portlet only appears after the user logs in to the PMBP Portal. It displays links to frequently used web sites.</p> <p>The end user may assemble and manage links to frequently accessed web sites, but must log into the PMBP Portal to take advantage of the</p>

	<p>customization feature.</p> <p>This feature will be available during Phase II of PMBP Deployment for all USACE employees.</p>
USACE Communities	<p>Portlet that allows USACE employees to access information about various Communities within USACE. Acts as “One stop shopping” place for employees to get key information for their daily work.</p> <p>Links available in this portlet are similar to the links the user would find on the “Who Are We” page of the HQUSACE web site.</p>
Learning Organizations	<p>This portlet provides a discussion forum where USACE employees can share examples of best practices within the PMBP.</p> <p>Content contains information about Corps Path and USACE University, etc.</p> <p>During Phase II of the PMBP Portal implementation, employees will make content submissions to the PMBP Portal Configuration Management Team. The PMBP Portal Content Manager will review submissions and determine which ones should be posted, how long they will remain posted, etc.</p>
Feedback	<p>This portlet allows USACE employees to provide feedback to the PMBP Portal Design Team. The team welcomes feedback from end users with questions and suggestions using the “Feedback Portlet” to submit.</p> <p>The Portal Content Manager (and Portal team) will address and prioritize requests and questions based on overall P2 Configuration Management Strategy.</p>